



PLANNED SERVICE AGREEMENT

Proposal for: _____ new renewal

CUSTOMER NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

Phone W) _____ H) _____ email: _____

Equipment Covered:

Make	Model	Serial Number	Filter Size**
Unit #1 _____	_____	_____	_____
Unit #2 _____	_____	_____	_____
Unit #3 _____	_____	_____	_____

COOLING

- Clean condenser coil
- Inspect electrical connections for tightness
- Adjust system for optimum cooling
- Visual check for oil and refrigerant leaks
- Inspect safety devices
- Inspect blower
- Inspect expansion valve and coil temperatures

- Inspect defrost cycle and reversing valve Operation (Heat Pump only)
- Lubricate as needed
- Clear and flush condensate drain
- Clean or replace air filter
- Inspect refrigerant level
- Check voltages and amp readings of all motors

HEATING

- Clean and adjust automatic controls
- Clean burners and inspect heat exchanger
- Adjust combustion for optimum efficiency
- Lubricate as needed
- Perform combustion analyses
- Test safety shutoff response

- Inspect supply voltages
- Inspect amperage readings
- Inspect blower
- Clean or replace air filter
- Inspect flue for satisfactory operation

We agree to provide you with a qualified technician to inspect and service your heating and/or air conditioning equipment. The inspection and maintenance to be performed as part of the agreement includes two inspections per year. These inspections will be performed only during normal working hours between 8 AM and 3:30 PM, Monday through Friday, excluding holidays. Discounts are available for multiple units and multiple year agreements. Planned service customers will receive a discount on all service calls. Inspection visits can not be used for equipment breakdown/service calls.

Date _____ Total Amount _____

Customer Agreement number _____ Customer Signature _____

Company Representative _____

Sign up a friend as a new customer and get another discount!



Quality Service "PAYNE" and Simple